

CHARLES IRVIN

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WORK EXPERIENCE

MOCEAN

Finishing Department Intern

January 2025 - Present

Los Angeles, CA

- Deliver theatrical, digital, and television files to clients at every major studio
- Track aspect ratio specs using *Airtable* to keep up with rapid-fire deadlines
- Maintain communication between creative, art, and graphics departments
- Conform trailer text, audio, and picture elements through *Da Vinci Resolve*

AMASIA ENTERTAINMENT

Script Coverage Intern

January 2025 - Present

Los Angeles, CA

- Facilitate film test screening Q&As to gauge audience input
- Analyze feature scripts and discuss new projects with the production exec

COMMAGENCY

Video Team Director

January 2024 - Present

State College, PA

- Retain clients by delivering on time and executing inventive video ideas
- Produce high-quality commercials with dynamic footage and interviews
- Utilize Sony FX6 raw video, high-end lighting, color grading to level up work

LYCEUM PRODUCTIONS LTD.

Assistant to the Showrunner

May 2023 - June 2024

Washington, DC

- Coordinated with the Showrunner to oversee show budgeting, crew hiring
- Managed recruitment and auditions for cast members and location scouting
- Advised producers on distribution by overseeing focus group testing

PBS

Production Assistant - "Love, Eat, Travel" Show

September 2023

State College, PA

- Kept detailed shot and audio logs to maximize shooting efficiency
- Rigged professional film equipment in variable conditions and locations

UNITED NATIONS

Communications Intern - Sustainable Development Goals Fund

April 2022 - June 2022

New York, NY

- Researched and drafted a report on environmental inequality in the Caribbean
- Wrote an outline for a docuseries targeted at Gen Z promoting the 17 SDGs

EDUCATION & ENRICHMENT

Bachelor of Arts - Film Production

May 2026

The Pennsylvania State University, University Park PA

- *The Schreyer Honors College*
- Minors in English, Sustainability Leadership
- Deans List 2022, 2023, 2024; GPA: 3.97

Screenwriting & Film Production Certificate

December 2021

Columbia University School of Professional Studies, New York NY

- Program for High School Students

FELLOWSHIP & AWARDS

- Bellisario College of Communications Fellow
- Presidential Leadership Academy
- Public Humanities Fellowship
- 2024 *Centre Film Festival* Official Selection "For the Future" Short Documentary